CENTRAL TEXAS COLLEGE
SYLLABUS FOR VNSG 1560
CLINICAL-PRACTICAL NURSE II

Semester Hours Credit: 5
(Spring Semester)
16 week course

INSTRUCTOR: ___________________

OFFICE HOURS: Monday and Tuesday 0800-1600 unless teaching

I. INTRODUCTION

A. Course Description: A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Students complete 2 hours of didactic training and 3 hours of skills practice on initiating a peripheral IV, administering intravenous fluid therapy, assessment and use of infiltration and phlebitis scales, troubleshooting and discontinuing IV therapy.

B. Prerequisites:
   1. Current Health Care Provider BLS course completion
   2. Successful completion of all first semester courses.
   3. VNSG 1160 - Clinical-Practical Nurse I

C. Corequisites:
   1. VNSG 1400 Nursing in Health & Illness I
   2. VNSG 1238 Mental Illness
   3. VNSG 1219 Professional Development
   4. VNSG 1231 Pharmacology
   5. VNSG 1409 Nursing in Health & Illness II

D. Policy:
   Dependent on Spring or Fall admission, the student will refer to the specific curriculum chart and follow that progression pattern.

E. Secretary’s Commission on Achieving Necessary Skills (SCANS) and Differentiated Essential Competencies (DEC’s) of graduates of Texas Vocational Nursing Educational Programs:

   Alphanumeric coding used throughout the syllabus denotes the integration of SCANS occupational competencies (C) and foundation skills (F). The Differentiated Essential Competencies (DEC’s) that are implemented in VNSG 1560 are coded as Member of Profession, Provider of Patient-Centered Care, Patient Safety Advocate, and Member of the Health Care Team. The complete delineation of Texas Board of Nursing Differentiated Essential Competencies (DECs) is found at http://www.bne.state.tx.us/about/October10/7-2.pdf
II. LEARNING OUTCOMES

Upon successful completion of this course, (Clinical-Practical Nurse II), the student will:

A. Apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry.
B. Demonstrate legal and ethical behavior.
C. Demonstrate safety practices.
D. Implement current practice guidelines set forth by Occupational Safety & Health Administration and the National Institute for Occupational Safety and Health, related to safe patient handling and ergonomics.
E. Demonstrate interpersonal and teamwork skills.
F. Demonstrate appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.
G. Utilize a systematic approach to planning and implementing care.
H. Demonstrate competency in dosage calculations.
I. Participate in observation experience at psychiatric facility.
J. Demonstrate proficiency in the following Differentiated Essential Competencies (DEC’s) while providing direct care for 1-2 patients:

1. Member of a Profession:
   A. Knowledge 1-4, Clinical Behaviors/Judgments 1-3
   B. Knowledge 1-8 Clinical Behaviors/Judgments 2-9
   C. Clinical Behaviors/Judgments 1-6
   D. Clinical Behaviors/Judgments 1-5

2. Provider of Patient-Centered Care
   A. Knowledge 1-4, Clinical Behaviors/Judgments 1-4
   B. Knowledge 1-12, Clinical Behaviors/Judgments 1-9
   C. Knowledge 1-8, Clinical Behaviors/Judgments 1-7
   D. Knowledge 1-5, Clinical Behaviors/Judgments 1-4
   E. Knowledge 1-13, Clinical Behaviors/Judgments1-13
   F. Knowledge 1-3, Clinical Behaviors/Judgments 1-6
   G. Knowledge 1-3, Clinical Behaviors/Judgments 1-7
   H. Knowledge 1-7, Clinical Behaviors/Judgments 1-6

3. Patient Safety Advocate
   A. Knowledge 1-6, Clinical Behaviors/Judgments 3-6
   B. Knowledge 1-5, Clinical Behaviors/Judgments 1-9
   C. Knowledge 1, 2, Clinical Behaviors/Judgments 1-3
   D. Knowledge 1, Clinical Behaviors/Judgments 1-3
   E. Knowledge 1, 2, Clinical Behaviors/Judgments 1-4
   F. Knowledge 1, 2, Clinical Behaviors/Judgments 1-3

4. Member of the Health Care Team
   A. Knowledge 1-5, Clinical Behaviors/Judgments 1-3
   B. Knowledge 1-4, Clinical Behaviors/Judgments 1-5
   C. Knowledge 1-8, Clinical Behaviors/Judgments 1-4
   D. Knowledge 1-4, Clinical Behaviors/Judgments 1-7
   E. Knowledge 1-3, Clinical Behaviors/Judgments 1-4
   F. Knowledge 1-4, Clinical Behaviors/Judgments 1-3
   G. Knowledge 1-4, Clinical Behaviors/Judgments 1-4
J. Quality and Safety Education for Nurses (QSEN) project core competencies will be taught and evaluated in relation to the course objectives and content. Those core competencies are Patient Centered Care, Teamwork and Collaboration, Best Practices, Quality Improvement, Safety and Informatics.

III. INSTRUCTIONAL MATERIALS

A. Instructional Materials for this course may be found at www.ctcd.edu/books

B. Current practice guidelines set forth by Occupational Safety & Health Administration (OSHA) and the National Institute for Occupational Safety and Health (NIOSH) related to safe patient handling and ergonomics will be implemented.

IV. COURSE REQUIREMENTS

A. Preparation for Clinical: Students are required to read the course syllabus posted on the CTC Black Board VNSG 1560 site prior to clinical. Syllabus acknowledgement signature page is to be signed and turned in to your clinical instructor on the first clinical day. An orientation to clinical will be provided on the first clinical day; students are expected to participate verbally in a variety of clinical activities/discussions. In preparation for any unit of study, it is required that the student first read the objectives and then the assigned required reading.

B. Written Assignments: Written assignments must be submitted for grading on the designated due date. See clinical evaluation tool.

C. Attendance Policy: Attendance Policy: Clinical attendance is mandatory. Students must notify the instructor by telephone prior to a scheduled clinical experience should the student need to be absent. Should the student fail to notify the instructor, there will be a 10% reduction in the final course grade. Should the student fail to notify the instructor of an absence a second time, they will be withdrawn from clinical course and receive a course grade of “F”. There will be a 2% deduction in the final course grade for each day of absence or failure to complete and submit alternate activities or Virtual Clinical Excursions when due.

D. Progression:
   1. Students must obtain an average of 75% in each clinical objective prior to the deduction for absences/no-calls to successfully complete VNSG 1560 and progress in the Vocational Nursing Program.
   2. The student failing VNSG 1400 (Health & Illness I) will not progress to VNSG 1409 (Health & Illness II) and will be asked to withdraw from VNSG 1560 (Clinical-Practical Nurse II).
   3. The student may continue with VNSG 1238 (Mental Illness), VNSG 1219 (Professional Development), and VNSG 1231 (Pharmacology).
   4. If eligible and there is space available, the student may repeat VNSG 1400 and VNSG 1560/1360 VN Clinical II at the next offering.

E. Academic Integrity: The following statement is published in the Central Texas College
Catalog:

All students are required and expected to maintain the highest standards of scholastic honesty in the preparation of all course work and during examinations. The following will be considered examples of scholastic dishonesty:

1. Plagiarism - the taking of passages from the writing of others without giving proper credit to the sources.
2. Collusion - (a) using another's work as one's own, or (b) working together with another person in the preparation of work, unless such joint preparation is specifically approved in advance by the instructor.
3. Cheating - giving or receiving information on examinations.

Students guilty of scholastic dishonesty will be administratively dropped from the course with a grade of “F” and subject to disciplinary action.

All Vocational Nursing students are expected to abide by this policy. Falsification of attendance or clinical records is considered a violation of academic integrity.

F. Office Hours: Each instructor keeps office hours for the purpose of conferring with students. Students are encouraged to make appointments with instructors to discuss their needs and/or problems related to their studies. Please go through the secretary to be announced.

V. EXAMINATIONS

Quizzes given during clinical time will be reflected in the clinical evaluation tool.

VI. SEMESTER GRADE COMPUTATIONS

Evaluation of clinical performance is conducted on a weekly basis utilizing the VNSG 1560 Clinical Evaluation Tool. Students must obtain an average of 75% in each clinical objective prior to the deduction for absences/no-calls to successfully complete VNSG 1560 and progress in the Vocational Nursing Program. If a student fails to achieve an average of 75% in any clinical objective they will receive an “F” in the course and will not progress in the VN Program.

The criteria utilized for grade computation is as follows:

Psychiatric rotation is 10% of course grade
Medical/Surgical rotation is 90% of the course grade (75% of the Medical/Surgical rotation grade is from the clinical objectives and 25% is from written work grades)

Each clinical absence or failure to submit alternate assignments will result in a 2% deduction from the course grade. 10% will be deducted from the course grade for the first no-call/no-show. A second no-call/no-show will result in immediate withdrawal and failure of the course.

Final course letter grade Criteria:

A = 90-100%
B = 80-89%
C = 70-79%
F = below 70%

VII. NOTES AND ADDITIONAL INSTRUCTIONS FROM THE INSTRUCTOR

VNSG1560
A. **Course Withdrawal:** It is the student’s responsibility to officially drop a class if circumstances prevent attendance. Any student who desires to, or must officially withdraw from a course after the first scheduled class meeting must file an Application for Withdrawal or an Application for Refund. The withdrawal form must be signed by the student. Application for Withdrawal will be accepted at any time prior to Friday of the 12th week of classes during the 16 week fall and spring semesters. The deadline for sessions of other lengths is as follows:

CTC Form 59 will be accepted at any time prior to Friday of the 12th week of classes during the 16-week fall and spring semesters. The deadline for sessions of other lengths is:

- 10 week session: Friday of the 8th week
- 8 week session: Friday of the 6th week
- ½ week session: Friday of the 4th week

The equivalent date (75% of the semester) will be used for sessions of other lengths. The specific last day to withdrawal is published each semester in the Schedule Bulletin.

A student who officially withdraws will be awarded the grade of “W” provided the student’s attendance and academic performance are satisfactory at the time of official withdrawal. Students must file a withdrawal application with the College before they may be considered for withdrawal.

A student may not withdraw from a class for which the instructor has previously issued the student a grade of “F” or “FN” for nonattendance.

B. **Administrative Withdrawal:** An administrative withdrawal may be initiated when the student fails to meet College attendance requirements. The instructor will assign the appropriate grade on CTC Form 59 for submission to the registrar.

C. **Incomplete Grade:** The College catalog states, “An incomplete grade may be given in those cases where the student has completed the majority of the course work but, because of personal illness, death in the immediate family, or military orders, the student is unable to complete the requirements for a course . . .” Prior approval from the instructor is required before the grade of “I” for Incomplete is recorded. A student who merely fails to show for the final examination will receive a zero for the final grade and an “F” for the course.

D. **Cellular Phones and Beepers:** Cellular phones and beepers will be turned off while the student is in the clinical setting.

E. **American’s With Disabilities Act (ADA):** Disability Support Services provide services to students who have appropriate documentation of a disability. Students requiring accommodations for class are responsible for contacting the Office of Disability Support Services (DSS) located on the central campus. This service is available to all students, regardless of location. Explore the website at [www.ctcd.edu/disability-support](http://www.ctcd.edu/disability-support) for further information. Reasonable accommodations will be given in accordance with the federal and state laws through the DSS office.

F. **Instructor Discretion:** The instructor reserves the right of final decision in course
G. **Civility:** Individuals are expected to be cognizant of what a constructive educational experience is and respectful of those participating in a learning environment. Failure to do so can result in disciplinary action up to and including expulsion.

H. **Clinical Site Guidelines:** Students must follow all guidelines for the clinical facility to which they are assigned. Most clinical sites are “no smoking” facilities. Students are not permitted to leave the clinical location during clinical hours. This includes meal times and breaks. Students who reside on campus and utilize the CTC Dining facility may make arrangements to obtain sack lunches for clinical days. Students are not permitted to have visitors at the clinical locations.

I. **Values and ethics in Nursing:** Students are expected to demonstrate commitment to the following values and ethical principles believed to be inherent to the nursing profession:

1. **Altruism** - Concern for the welfare of others seen through caring, commitment, and compassion
2. **Human Dignity** - Belief in the inherent worth and uniqueness of the individual seen through respect, empathy, humanness, and trust
3. **Truth** - Faithfulness to fact seen through honesty, accountability, and authenticity
4. **Justice** - Upholding moral and legal principles seen through courage, advocacy, and objectivity
5. **Freedom** - Capacity to exercise choice seen through openness, self-direction, and self-discipline
6. **Equality** - Having the same rights and privileges seen through acceptance, tolerance, and fairness
7. **Esthetics** - Identifying the qualities of objects, events, and persons that provide satisfaction as seen through creativity, sensitivity and appreciation

J. **HIPPA:** In accordance with federal law, students will protect the privacy of individually identifiable patient information. Disclosure of patient information on all documents utilized by the nursing department, e.g. journals, and assessment forms, will be prohibited. If the facility permits copying of patient documents all patient data must be unidentifiable. Patient information disclosure via electronic means such as telephone, voice mail, PDA, email, camera, social networks, will be prohibited. Students are not permitted to remove any patient medical record from the clinical premises under any circumstances.

VIII. **COURSE OUTLINE**

See Clinical Assignment Schedule

*** Central Texas College District does not discriminate in admissions or access to, or treatment or employment in, its programs and activities on the basis of race, color, religion, national origin, gender, disability, age or veterans status.
My signature acknowledges that I have read and understand the syllabus, course format and testing policy for VNSG 1560, VN Clinical II, and I agree to abide by the terms set forth in this document.

Printed Name ___________________________  Signature ___________________________  Date ___________________________