I. INTRODUCTION

A. Course Description: Mastery of basic nursing skills and competencies for a variety of health care settings using the nursing process as the foundation for all nursing interventions.

B. VNSG 1323 is a required course for completion of the Vocational nursing Certificate Program.

C. This course is occupationally related and serves as preparation for careers in vocational nursing.

D. Prerequisites:
   1. Completion of Health Care Provider BLS course
   2. Admission to the Central Texas College Vocational Nursing Program
   3. BIOL 2401: Anatomy & Physiology I
   4. HPRS 2300: Pharmacology

E. Co-requisites:
   1. VNSG 1222 Vocational Nursing Concepts
   2. VNSG 1126 Gerontology

F. Policy: Dependent on Spring or Fall admission, the student will refer to the specific curriculum degree plan and follow that progression pattern.

G. Secretary’s Commission on Achieving Necessary Skills (SCANS) and Differentiated Essential Competencies (DEC’s)

   Alphanumeric coding used throughout the syllabus denotes the integration of SCANS occupational competencies (C) and foundation skills (F). The DEC’s that are implemented in VNSG 1323 are coded as Member of Profession (MOP), Provider of Patient-Centered Care (PPCC), Patient Safety Advocate (PSA), and Member of the Health Care Team (MHCT). The complete delineation of Texas Board of Nursing DEC’s is found at:

   http://www.bne.state.tx.us/about/October10/7-2.pdf
   https://www.bon.texas.gov/.../differentiated_essential_competencies-2010.pdf
II. LEARNING OUTCOMES

Upon successful completion of this course, VNSG 1323 Basic Nursing Skills, the student will:

A. Demonstrate safe and competent basic nursing skills. (C18, C19, F11) (MOP 1-4) (PPCC 4) (PSA 1).

B. Identify and describe the steps of the nursing process and how each relates to nursing care. (C6, C7, F7) (MOP 1).

C. Discuss the delivery and implementation of basic nursing skills in a variety of health care settings. (C5, C6) (MOP 1) (PPCC 1-6) (PSA 1).

E. Demonstrate behaviors that are congruent with the ANA Code of Ethics, Scope and Standards of Practice, and Social Policy Statements in all class related interactions. (C9, 11, 14, 15; F15, 16, 17) (MOP 1; PPCC 2, 5; MHCT 4).

III. INSTRUCTIONAL MATERIALS

A. Instructional Materials

1. The instructional materials for this course are viewable through http://www.ctcd.edu/books
3. Access to Evolve web page at http://evolve.elsevier.com
5. #2 Mechanical Pencils
6. Scantrons (4) provided to instructor at beginning of semester
7. Supplies:
   1) Lab kit
   2) Nursing Uniform in compliance with DONAH dress code.

B. Computer Accessibility

Accessibility to computer hardware and software that will support the completion of assignments on the internet, DVD, CD, or other electronic delivery is required. All Associate Degree and Vocational Nursing courses (RNSG, VNSG and HPRS), whether traditional, blended, or online utilize Blackboard Learning Management System tools for communication and course requirements. Other online components, such as publisher online resources, online activities, or database searches may also be required. It is expected that students enrolled in RNSG, VNSG or HPRS courses have access to a computer with minimum technical requirements, have a consistent and reliable Internet connection, possess basic computer skills, and have the ability to download and install applications or plug-ins. Online components/requirements may be completed in a CTC computer lab or on a home computer. Students are recommended to familiarize themselves with the locations and available hours of CTC computer labs in the event that home computers or Internet access are unavailable or unreliable. No extensions or alternate due dates for assignments or exams will be granted due to computer or Internet difficulties.

C. Supplementary Materials: Various electronic media systems, computer software, web sites, experiential group exercises, and simulated situations as suggested by the faculty to enhance clinical practice in nursing are used.
D. **References:** Current professional nursing journal article readings are used to supplement dated textbook information.

E. **Library Resources:** It is expected that all students will have a working knowledge of the Oveta Culp Hobby Memorial Library, and off-site access to library resources.

F. Current practice guidelines set forth by Occupational Safety & Health Administration (OSHA) and the National Institute for Occupational Safety and Health (NIOSH) related to safe patient handling and ergonomics will be implemented.

G. Six areas of core competencies, as delineated by the Quality and Safety Education for Nurses (QSEN) project will be taught and evaluated in relation to the course objectives and content for VNSG 1323. The (QSEN) project is to meet the challenge of preparing future nurses who will have the knowledge, skills and attitudes (KSAs) necessary to continuously improve the quality and safety of the healthcare systems within which they work. The six core competencies are: Patient-Centered Care, Teamwork and Collaboration, Evidence-Based Practice, Quality Improvement, Safety, and Informatics.

IV. **COURSE REQUIREMENTS**

A. **Preparation for Class:**
An orientation to class will be provided on the first day of the course. In preparation for all classes, students are required to obtain the Syllabus from the Central Texas College Blackboard website, read the objectives, text, and any other materials related to that unit of study. **The signature sheet at the end of the syllabus must be printed off, signed and dated by the student to acknowledge their understanding of the course objectives and requirements, and turned into the course faculty on the first day of class.**

The appropriate study guide chapters and critical thinking exercises should be completed to supplement understanding of the topics and concepts discussed.

Students are expected to participate verbally in a variety of classroom activities/discussions.

B. **Written Assignments/Projects:**
1. Students are expected to participate verbally in a variety of classroom activities/discussions.

2. Submitting written assignments: all written assignments are to be completed independently unless instructed otherwise. All assigned written work must be submitted at the designated time as instructed by the faculty. **No assignments will be accepted after the due date unless prior approval and arrangements have been made with the faculty. Late papers will receive a grade of “0” points.**

3. **HESI Testing and Remediation:** It is mandatory for VN student’s at all three levels of the program to participate in the HESI program. Detailed diagnostic reports at the end of the semester (online exams) provide the
student immediate results and opportunity for remediation. Failure to achieve satisfactory results on the proctored HESI exams will require the student to remediate. Failure to remediate could result in the student not being permitted to register for subsequent classes. Failure to take an exam will result in course failure.

**HESI Testing:**
Health Educations Systems Inc., (HESI) testing must be completed by the assigned due date. Failure to successfully complete all assigned exam(s) will result in an “Incomplete” (IP) grade for the course. The student will complete the required proctored Evolve Reach Specialty (HESI) exam for each designated VNSG course as scheduled by the faculty. The student must successfully complete the required HESI exam(s) for each semester at or above the HESI National Average Score on the scheduled date. Students who do not score at or above the HESI National Average Score will be required to complete remediation. Failure to complete remediation requirements will result in an incomplete (IP) for the course. An Evolve Reach Specialty Exam will be scheduled in Semesters 1, 2, and 3 during these courses: VNSG 2331 (Fundamentals of Nursing), VNSG 1301 (Mental Health), VNSG 1429 (Medical/Surgical Nursing and Pharmacology), and VNSG 1432 (PN Exit).

If the composite score of the Evolve Reach Specialty Exam is less than the HESI National Average Score, a required counseling session with the course faculty will be held. Statistical data generated according to student responses will be available through the Evolve site [https://evolve.elsevier.com/staticPages/s_index.html](https://evolve.elsevier.com/staticPages/s_index.html) for each student for the purpose of self-directed remediation in identified areas that do not meet the HESI National Average Score.

**HESI Testing in Semester 3:** The PN Exit exam will be given during semester three in VNSG 1432. The exam will be administered and completed on the scheduled dates. Two attempts will be required for completion of the PN Exit exams. The PN Exit exams provide a conversion score, which is a weighted percentage score. The highest conversion score attained will be used as the student’s final exam grade.

All HESI PN Exit Exams (two) are mandatory for all third semester students. All students who obtain a score of 901 or greater are required to complete 2 hours of remediation PRIOR to taking the PN Exit 2 exam. Students obtaining 900 or less are required to complete 4 hours of self-remediation PRIOR to taking the PN Exit 2 exam. Any student not passing the PN Exit 1 exam with a recommended score of at least 850 must schedule a counseling session with a faculty facilitator and remediation must be documented. Counseling and remediation are mandatory, failure to take both exit exams or complete required remediation will result in course incomplete (IP). The final grade will not be configured until meeting the above requirements.
Any student repeating a course will be required to re-take the HESI exam associated with that course even if the student passed the HESI exam the first time.

Students with documented disabilities may request accommodations for these standardized exams. The student must contact the faculty at the start of each semester to activate and adopt approved accommodations.

C. Class Performance:

Attendance Policy:
- This course adheres to the college attendance policy published in the Department of Nursing and Allied Health (DONAH) Student Handbook.
- All students are expected to be in class on time.
- No seats in the classroom are reserved and may be assigned by the instructor.
- **All students are required to attend the semester General Assembly on the designated day each semester as posted.**
- You may not audiotape a lecture without the faculty’s/speaker’s permission.

D. Class Participation: A total of 20 participation points can be earned in this course. See Grade computation section for details. Students are expected to attend class prepared, to contribute to class discussion, and to participate in all class activities. The participation grade for theory courses will include positive contributions to class, meeting activity objectives, and demonstrating civility. Failure to participate will result in grade point deduction.

E. Progression:

This course has pre-requisites and co-requisites that apply. Students must obtain a 70% average grade to successfully complete this course. If unsuccessful, this course must be repeated.

Other requirements:
1. Following an illness or other medical or mental health-related event, during the duration of the program, the student may be required to obtain “Student Nurse Medical Release Return to Class/Clinical” from their health care provider prior to returning to the classroom/clinical agency. The required release must include 1) when the student can return to school/clinical and 2) specific limitations on activity level, if any. **The form must be faxed or mailed from the health care provider’s office or submitted in a sealed envelope.** Please see the Department of Nursing and Allied Health office or Blackboard for the official form.
2. The student scoring <70% on any exam must make an appointment with the course faculty for exam review and counseling within one (1) week after completing the exam. It is the students responsibility to make the appointment with the faculty if student scored <70% on an exam. Or if the student feels like they need guidance from the faculty.
3. A student in academic jeopardy will be required to make an appointment with the Department of Nursing and Allied Health Chair for further assistance, counseling, and recommendations for academic success.
F. **Academic Integrity / Scholastic Honesty:**
All student work is to be done independently, unless otherwise directed by the professor. The following statement is published in the Central Texas College Catalog:

> All students are required and expected to maintain the highest standards of scholastic honesty in the preparation of all course work and during examinations. The following will be considered examples of scholastic dishonesty:

1. **Plagiarism** - the taking of passages from the writing of others without giving proper credit to the sources.
2. **Collusion** - (a) using another’s work as one’s own, or (b) working together with another person in the preparation of work, unless such joint preparation is specifically approved in advance by the instructor.
3. **Cheating** - giving or receiving information on examinations.

Students guilty of scholastic dishonesty will be administratively dropped from the course with a grade of “F” and subject to disciplinary action.

All Vocational Nursing students are expected to abide by this policy. Falsification of attendance records is considered a violation of academic integrity.

G. **Values and Ethics in Nursing:**
Students are expected to demonstrate commitment to the following values and ethical principles believed to be inherent to the nursing profession:
1. **Altruism** - Concern for the welfare of others seen through caring, commitment, and compassion.
2. **Human Dignity** - Belief in the inherent worth and uniqueness of the individual seen through respect, empathy, humanness, and trust.
3. **Truth** - Faithfulness to fact seen through honesty, accountability, and authenticity.
4. **Justice** - Upholding moral and legal principles seen through courage, advocacy, and objectivity.
5. **Freedom** - Capacity to exercise choice seen through openness, self-direction, and self-discipline.
6. **Equality** - Having the same rights and privileges seen through acceptance, tolerance, and fairness.
7. **Esthetics** - Identifying the qualities of objects, events, and persons that provide satisfaction as seen through creativity, sensitivity and appreciation.

All Vocational Nursing students are expected to abide by this policy. Falsification of attendance records is considered a violation of academic integrity. Obtaining or utilizing “Test Bank Materials” from any current or obsolete textbook, is considered scholastic dishonesty.

H. **Office Hours:** All faculty keep office hours for the purpose of conferring with students. Students are encouraged to make appointments with faculty to discuss their needs and/or problems related to their studies. Appointments for review of examination results must be completed prior to the next scheduled exam. Please go through the secretary to be announced.
V. EXAMINATIONS

1. Exams can consist but not exclusive of:
   a. Multiple choice questions.
   b. Alternate format questions
   c. Dosage calculations must reveal the methodology utilized to acquire the answer.
   d. Essay

2. The student will be allowed (as close to) 1.5 minutes per test item as is possible, given the class schedule time. The posted CTC schedule allows two hours for a final exam.

3. Testing Policy: Answers to all questions must be entered on the Scantron by the student. Dosage calculation answers will be written on the back of the Scantron by the student to receive credit. Once the student has submitted the Scantron for grading no changes/additions can be made to the form with the exception of the instructor marking it after grading of calculation problems and alternate format questions. Students will not have further access to the Scantron once it has been submitted. The ParScore™ Scantron form is the only acceptable form for exam grading. Students must check it carefully before submitting it. Personal belongings, such as back packs, and purses, cellular phones, laptops will be secured in your personal vehicle during the exam. Once your exam and Scantron is turned in you then may retrieve your belongings and supplies needed for class.

4. An exam review will be provided after each exam. The date, time and place will be announced prior to the exam. Attendance is voluntary.

   Students will be provided a PAR Score Student Test Sheet during the in class review; you must write the question number and your rationale for your choice on the PAR Score student test report. There will be no verbal discussion of test questions during test review. Any pertinent questions regarding exam content must be made during an appointment that you can make with your instructor(s). The course faculty will review these comments and their decision will be final.

   Written examinations will be given on dates noted on the course calendar. If a student cannot attend an examination, the course faculty must be notified before the examination is given. It is your responsibility and a requirement to notify the faculty in advance of any absence to retain the privilege of sitting for a make-up exam without grade penalty. Make-up examinations may include a variety of formats to include essay. Students requiring a make-up exam will report to DONAH or Student Testing Center at a designated time instructed by the faculty on the Friday following the missed exam. If the rescheduled opportunity is missed there will be no other opportunities afforded. VNSG 1323 follows the testing policy published in the Department of Nursing and Allied Health Student Handbook.

5. A student scoring 70% or less on any exam must make an appointment with the course faculty for exam review and counseling. (Appointments are optional for scores >70%). According to Department policy, individual appointments with the course faculty must be made by the student within one week of the test date for
individual review of the exam. It is the student’s responsibility to make an appointment with the faculty if he/she did not achieve a minimum of 70% on an exam. The exam may be reviewed with the faculty at a later date but the appointment must be made within the one-week time frame. No exceptions! Once a subsequent exam has been administered, no prior exam may be reviewed.

6. The “Course & Testing Policy” fully explains the grading policy, exam dates and times, time limitations, review, challenge policy, and counseling. Please refer to last page of this syllabus

VI. SEMESTER GRADE COMPUTATIONS

A. The course grade is determined by performance on the skills check-off, written examinations and assignments.

**Skills:** The student will be given three opportunities to pass each skill check off. The student must pass 100% of all skills. Supervised remediation/practice will be required for the student not passing a skill check off. If a student is unsuccessful in a skill, it will be their responsibility to schedule a supervised practice and the next attempt of the skill within one (1) week. If the student misses the scheduled skill practice or skills check-off, it will be recorded as a “U” for that attempt. The student will fail the course if they are unsuccessful after three attempts.

**In order to be successful in the course the student must successfully complete the VNSG 1323 Lab Skills,** as stated above, and earn a cumulative exam average of at least 70% (208.6 points out of an available 298 points) and have a cumulative total of at least 280 points (out of a total available 400 points) to be successful in the course. Students who have successfully completed the lab skills but do not have a cumulative exam average of at least 70% (208.6 points) after all exams will fail VNSG 1323. In order to receive participation points a student must meet the minimum requirement of 208.6/298 or he/she will not receive participation points and will fail VNSG 1323. There are no extra credit assignments in VNSG 1323 and grades are not rounded.

**It is possible that a student could achieve a cumulative exam score of 70% (208.6 points) and still be unsuccessful if the student does not earn enough points to total 280 points. Students who do not have a total of at least 280 points at the end of the semester will fail VNSG 1323. There is no rounding of points.**

**Evolve NCLEX questions:** These must be done in sequence with the unit of study. Not all at once, and late submissions will not be accepted. Due dates are posted below. You will have 2 attempts to receive a 70%. If you do not receive a minimum of a 70%, you will not earn points for that quiz. Each quiz is worth 2.75 points. This activity is part of your course grade. Not completing them may negatively impact your course grade. Please see the course calendar for due dates.

**Evolve HESI Case Studies:** These must be done in sequence with the unit of study. Not all at once, and late submissions will not be accepted. Due dates and title of the case studies are posted on the course calendar. You will have 2
attempts to receive a 70%. If you do not receive a minimum of a 70%, you will not earn points for that case study. This activity is part of your course grade. Not completing them may negatively impact your course grade. Please see the course calendar for due dates.

B. The requirements for determining course grades are:

1. Exams-3- worth 72 points each 216 points
   Final Comprehensive Exam: 82 points
   2 Evolve HESI PN Case Studies 60 points
   Skill Check offs Pass/Fail

   Participation 20 points
   Evolve NCLEX Review Questions 22 points

   Total points possible: 400 points

Blackboard does not record official grades; students are to keep track of their points and confer with professor for clarification and further feedback. Official course grades will be submitted to Webadvisor.

VII. NOTES AND ADDITIONAL INSTRUCTIONS FROM THE INSTRUCTOR

A. Course Withdrawal: (Consistent with CTC policy).

B. Incomplete Grade: (Consistent with CTC policy).

C. Administrative Initiated Withdrawals: (Consistent with CTC policy)

D. Cellular Phones and Beepers: Cellular phones and beepers will be silenced or placed on vibrate during regular class and laboratory periods. Cell phones will not be allowed on desks during examinations. Personal belongings, such as back packs, and purses, cellular phones, laptops will be secured in your personal vehicle during the exam. Once your exam and Scantron is turned in you then may retrieve your belongings and supplies needed for class. Repeated warnings about cell phone disruptions may lead to negative student academic consequences (i.e. point deductions from final grade). This will be left at the faculty’s discretion.

E. Disability Support Services Program:
   Disability Support Services provide services to students who have appropriate documentation of a disability. Students requiring accommodations for class are responsible for contacting the Office of Disability Support Services (DSS) located on the central campus. This service is available to all students, regardless of location. Explore the website at www.ctcd.edu/disability-support for further information. Reasonable accommodations will be given in accordance with the federal and state laws through the DSS office.
F. **Instructor Discretion:** The instructor reserves the right of final decision in course requirements and student grade.

G. ** Civility:** See the Civility Policy. Individuals are expected to be cognizant of what a constructive educational experience is and respectful of those participating in a learning environment. Failure to do so can result in disciplinary action up to and including expulsion and is at the faculty’s discretion.

I. **Non-Discrimination:** Central Texas College District is an equal opportunity, affirmative action institution. We are unequivocally committed to a policy of equal access and equal opportunity in employment practices, admissions, educational programs, and all other college activities. The college does not discriminate on the basis of race, color, religion, national origin, gender, age, disability, veteran status, genetic information, sexual orientation, gender identity or transgender status. Accordingly, it is the policy of the college to maintain an academic and work environment free of discrimination and harassment in accordance with all applicable federal, state and local statutes and regulations.

J. **Inclement Weather:** Information about class cancellation or delay because of inclement weather can be obtained by listening to KNCT-FM (91.3 FM) or by calling (254) 501-3100. (CTC Inclement Weather Information Line).

K. **Skills Lab:** Some skills will require that classmates be utilized as the patient (positioning; Range of motion; transfer; ambulating; occupied bed making; Vital signs; and physical exam). No female or male anatomy will be examined, however, vital signs, pulses in the feet, exam of eyes/mouth/ears, etc. will be utilized. Working with classmates on these skills will fall under “class participation” points.

L. **Support Services:** The College offers a variety of support services to students. Refer to the CTC website: [www.ctcd.edu](http://www.ctcd.edu) and click on “Support Services” from the Main Menu.

### VIII. COURSE OUTLINE

The learning outcomes for VNSG 1323 are stated under Roman Numeral II of this syllabus.

Unit objectives are stated at the beginning of each chapter of the required text.

A. **Unit 1: Infection Prevention in the Hospital and Home and Safe Lifting, Moving and Positioning Patients**

1. Learning Outcomes:
   a. Explain how the body’s protective mechanisms prevent infection.
   b. Identify microorganisms that can cause infection in humans.
   c. Discuss the infection process and give examples of each.
   d. Explain inflammatory and immune processes protect the body.
   e. Discuss methods of disinfection and sterilization.
   f. Identify the difference between medical and surgical asepsis.
   g. Describe stages of infection.
   h. Explain standard precautions and transmission based precautions.
1. Discuss special requirements for transmission based precautions.
2. Identify techniques for handling specimens and disposing of soiled linen, trash, and sharps.
3. Describe the anatomy and function of the musculoskeletal system.
4. Explain the importance of proper body mechanics.
5. Discuss the principles of safe body movement and positioning.
6. Identify ways to maintain a patient’s body alignment in a bed or chair.
7. Describe method to transfer a patient from the wheelchair to the bed.
8. Demonstrate how to position a patient into supine, fowlers, semi-fowler and prone positions.
9. Demonstrate passive and active ROM exercise.
10. Demonstrate transfer of a patient from stretcher to bed.
11. Demonstrate correct technique for ambulating a patient and breaking a fall.

2. Learning Activities: group discussion, independent and group collaboration.
3. Equipment and Materials: Lecture outline/PowerPoint and/or instructional hand-outs in Blackboard Learning Management System
4. Audio-visual Aids: DVD/VHS, CD, computer aided instruction (CAI) as appropriate
5. Lesson Outline:
   a. Chapter 16: Infection Prevention and Control: Protective Mechanisms and Asepsis
   b. Chapter 17: Infection Prevention and Control in the Hospital and Home
   c. Chapter 18: Safely Lifting, Moving and Positioning Patients

B. Unit 2: Hygiene, personal care, skin care and patient safety and pain, comfort and sleep.

1. Learning Outcomes:
   a. Describe the structures and function of the integumentary system.
   b. Discuss risk factors for impaired skin integrity.
   c. Discuss factors that can influence personal hygiene practices.
   d. Demonstrate and preform a complete bed bath.
   e. Provide oral care for the unconscious patient.
   f. Discuss cultural factors that can influence personal hygiene practices.
   g. Identify how hygienic care differs between the young adult and the older adult.
   h. Describe how to prevent a pressure injury.
   i. Discuss the nursing responsibilities for managing the environment.
   j. Identify methods to prevent mechanical and thermal accidents and injury in the health care facility and at home.
   k. Discuss the principles for using protective devices and equipment.
1. Demonstrate the correct technique when making and occupied and unoccupied bed.

m. Discuss the physiology of pain using the gate control theory.

n. Analyze the need for normal sleep and how sleep cycles change over the life span.

o. Demonstrate how to accurately document vital signs.

p. Evaluate effects of various techniques used for pain control.

q. Discuss what data is collected to determine a patient's sleep habits or difficulties.

r. Identify pain scales and how to use them for patient teaching.

s. Explain the rationale for why pain is considered the ‘fifth vital sign’.

2. Learning Activities: group discussion, independent and group collaboration.

3. Equipment and Materials: Lecture outline/PowerPoint and/or instructional hand-outs in Blackboard Learning Management System

4. Audio-visual Aids: DVD/VHS, CD, computer aided instruction (CAI) as appropriate

5. Lesson Outline:
   Chapter 19: Assisting with Hygiene, Personal care, skin care and Prevention of Pressure Ulcers
   Chapter 20: Patient Environment and Safety
   Chapter 31: Pain, Comfort, and Sleep

C. Unit 3: Measuring Vital Signs and Assessing Health Status

1. Learning Outcomes:
   a. List and discuss the anatomic structures involved in the regulation of vital signs.
   b. Identify the physiologic mechanisms that control temperature, heart rate, blood pressure and respiration.
   c. Discuss factors that affect body temperature.
   d. Discuss abnormal and normal characteristics of the pulse, respiratory patterns
   e. Explain the relationship to Kortocoff sounds to blood pressure.
   f. Discuss types of assessments that are used in various situations.
   g. Describe how to perform data collection on a patient.

2. Learning Activities: group discussion, independent and group collaboration.

3. Equipment and Materials: Lecture outline/PowerPoint and/or instructional hand-outs in Blackboard Learning Management System

4. Audio-visual Aids: DVD/VHS, CD, computer aided instruction (CAI) as appropriate

5. Lesson Outline:
   Chapter 21 Measuring Vital Signs
   Chapter 22 Assessing Health Status
D. Final Comprehensive Exam

IX. TEACHING LEARNING ACTIVITIES

A. Course Calendar: The Course Calendar for VNSG 1323 details required reading for each of the units of study. The student is to use this syllabus in conjunction with the course calendar to prepare for class. (C 1, 3)

B. Supplemental Learning Activities: Students are highly advised to utilize the supplemental learning aids that accompany the required text in preparation for each lesson. Each assigned chapter in the required text has corresponding NCLEX Examination questions that should be completed. Student resources are available at http://evolve.elsevier.com/. Then search for your textbook: DeWit's Fundamental Concepts and Skills for Nursing, 5th Edition. These resources include NCLEX exam Review Question with rationales, interactive case studies, animations, video clips, audio clips, and chapter summaries. The study guide that accompanies the required text is also available and it is recommended that students utilize it as an additional learning aid for this course. All of these resources are excellent learning aids and are highly recommended by the instructors of this course.

C. Auto-Tutorial: For some units of study, audio-visual materials and computer-assisted instruction are assigned. Videos will be viewed in class. Computer-assisted programs may be viewed in the learning laboratory. The student will be tested over material from videos or required computer-assisted programs. (C 8, 18)

D. Self-Directed Study: Each student enters the program with varied backgrounds, educational preparations and rate of learning; therefore, to enhance the teaching-learning process, the student is expected to develop an attitude of self-direction in acquiring knowledge. As part of the self-directed study the student is encouraged to complete Learning Outcomes at the beginning of each assigned chapter. This course is fast paced, with new material covered at each class meeting. Class time is designed to supplement and clarify assigned learning activities. Please set up an appointment time with the appropriate professor, if further assistance is needed. (F 11, 13, 16)

E. Class Presentation: A variety of teaching methods (lecture, discussion, demonstration, small group activities, computer-assisted instruction, audio visuals) will be utilized to present material on assigned units of study. Class presentations are intended to supplement assigned learning aids. It is the student’s responsibility to be familiar with assigned material before attending class. (F 13)
CENTRAL TEXAS COLLEGE  
VNSG 1323  
BASIC NURSING SKILLS  

Syllabus Signature Sheet  

My signature acknowledges that I have read and understand the syllabus, course format and testing policy for VNSG 1323, Basic Nursing Skills, and I agree to abide by the terms set forth in this document.  

__________________________
Printed Name  

__________________________  _________________________
Signature                      Date