I. INTRODUCTION

A. Course Description: Introduction to the nursing profession including history, standards of practice, legal and ethical issues, and the role of the vocational nurse. Topics include mental health, therapeutic communication, cultural and spiritual diversity, nursing process, and holistic awareness.

B. VNSG 1304 is a required course for the completion of the Vocational Nursing Certificate Program.

C. This course is occupationally related and serves as preparation for careers in Vocational Nursing.

D. Pre-requisites:
   1. Completion of Health Care Provider BLS course (American Heart Association).
   2. Admission to the Central Texas College Vocational Nursing Program.

E. Co-requisites:
   1. VNSG 1323 Basic Nursing Skills
   2. VNSG 1227 Essentials of Medication Administration
   3. VNSG 1405 Health Science
   4. VNSG 1126 Gerontology
   5. VNSG 1222 Vocational Nursing Concepts

F. Policy: Dependent on Spring or Fall admissions, the student will refer to the specific curriculum chart and follow that progression pattern.

G. Secretary’s Commission on Achieving Necessary Skills (SCANS) and Differentiated Essential Competencies (DEC):

   Alphanumeric coding used throughout the syllabus denotes the integration of SCANS occupational competencies (C) and foundation skills (F). The DEC competencies that are implemented in VNSG 1304 are also alphanumeric coded as: Member of a Profession (MOP); Provider of Patient Centered Care (PPCC); Patient Safety Advocate (PSA); Member of the Health Care Team (MHCT).

II. LEARNING OUTCOMES

Upon successful completion of this course, VNSG 1304 Foundations of Nursing, the student will:

A. Identify roles and legal, ethical, and professional responsibilities of a vocational nurse as a member of the health care team in a variety of health care settings. (C5, 9; F13-17; MOP-1-4; PPCC 5, 6; PSA 1, 5, 6; MHCT-1, 4)

B. Identify characteristics of a therapeutic nurse/patient relationship. (C5, 7, 10, 11; F5, 6, 15; MHCT-1)

C. Examine positive nurse/patient mental health practices emphasizing cultural and spiritual diversity. (C7, 10, 14, 15; F5, 6, 15-17) (PPCC 4, 5)

D. Relate the history of nursing to the present day. (C7, 15; F6, 11) (MOP 3)

E. Describe the components of the nursing process. (C6, 11; F1, 2, 5, 6, 8, 9) (PPCC 2, 3)
III. INSTRUCTIONAL MATERIALS

A. Instructional Materials
   1. The instructional materials for this course are viewable through http://www.ctcd.edu/books
   2. Course materials can be found at https://ctc.blackboard.com/webapps/login/
   3. Non-scientific calculator
   4. Mechanical Pencil
   5. Scantrons (4) provided to instructor at beginning of semester

B. Computer Accessibility
   Accessibility to computer hardware and software that will support the completion of assignments on the internet, DVD, CD, or other electronic delivery is also required.

C. Supplementary Materials: Various electronic media systems, computer software, websites, experiential group exercises, and simulated situations as suggested by the faculty to enhance clinical practice in nursing are used.

D. References: Current professional nursing journal article readings are used to supplement dated textbook information.

E. Library Resources: It is expected that all students will have a working knowledge of the Oveta Culp Hobby Memorial Library, and off-site access to library resources.

F. Current practice guidelines set forth by Occupational Safety & Health Administration (OSHA) and the National Institute for Occupational Safety and Health (NIOSH) related to safe patient handling and ergonomics will be implemented.

G. Six areas of core competencies, as delineated by the Quality and Safety Education for Nurses (QSEN) project, will be taught and evaluated in relation to the course objectives and content for VNSG 1304. The QSEN project’s goal is to meet the challenge of preparing future nurses to have the knowledge, skills and attitudes (KSAs) necessary to continuously improve quality and safety within the healthcare systems in which they work. The six core competencies are Patient-Centered care, Teamwork and Collaboration, Evidence-Based Practice, Quality Improvement, Safety, and Informatics.

IV. COURSE REQUIREMENTS

A. Preparation for Class:
   An orientation to class will be provided on the first day of the course. In preparation for all classes, students are required to obtain the Daily Plan and Syllabus from the Central Texas College Blackboard website, read the objectives, text, and any ATI materials related to that unit of study prior to class. The signature sheet at the end of the syllabus must be printed off, signed and dated by the student to acknowledge their understanding, and turned into the course instructor on the first day of class.

B. Students are expected to participate verbally in a variety of classroom activities and/or discussions.
   Submitting written assignments: all written assignments are to be completed independently unless instructed otherwise. All assigned written work must be submitted at the designated time as instructed by the faculty. No assignments will be accepted after the due date unless prior approval and arrangements have been made with the faculty. Late papers will receive a grade of “0” points.
   ATI Testing and Remediation: It is mandatory for VN students at all three levels of the program to participate in the Assessment Technologies Institute (ATI) comprehensive
assessment and review program. Detailed diagnostic reports at the end of the semester provide student immediate results and opportunity for remediation. Failure to achieve satisfactory results on the proctored ATI exams requires the student to remediate. Failure to remediate could result in the student not being permitted to register for subsequent courses/semesters.

C. Assignments:
Assignment points for this class will come from the following activities: Online Medical Terminology Course; 2 quizzes located on Blackboard, Ethics Discussion Topics located on blackboard.

**Des Moines University Online Medical Terminology Course:** Access this course by going to the following website: [https://www.dmu.edu/medterms/overview/](https://www.dmu.edu/medterms/overview/) Move through the course beginning with the overview. Take the quiz at the end of each of the following sections: Basics, Circulatory System, Nervous System, Digestive System, Respiratory System, Urinary System, Male Reproductive System, Female Reproductive System, Musculoskeletal System, and Wrap-up Final Quiz. There are a total of 10 quizzes. **For each quiz:** After you have answered all of the questions on the quiz, click Submit for Grading to see your score. You must score at least 7 points on each “system” quiz and 21/30 on the final quiz in order to receive credit. Copy and paste the results of each quiz to a word document for submission (if you continue without this step you will need to retake the quiz). You may submit your document via blackboard messaging or print it and hand it in. **Do not submit the assignment until you have completed all quizzes.** This activity is worth 20 points. No partial points will be awarded.

**Ethics Discussion Topics:** Complete this assignment by responding to each of the 4 discussion topics on blackboard by the due date listed on blackboard and daily plan. Your responses must be thoughtful, relevant to the topic and address all aspects of the questions/situation presented. Each response must be a minimum of 100 words and you must include at least 1 reference other than your required textbooks (Wikipedia is not a reference, neither is the dictionary). Retyping of any portion of the discussion topic or questions will not count towards the required word count. This assignment is worth 20 points; points are assigned as follows:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Possible Points</th>
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</thead>
<tbody>
<tr>
<td>Response content is relevant to topic and addresses all aspects of the question and/or situation.</td>
<td>2</td>
</tr>
<tr>
<td>Response is at least 100 words in length.</td>
<td>2</td>
</tr>
<tr>
<td>Includes at least 1 reference other than required texts.</td>
<td>1</td>
</tr>
<tr>
<td>Total possible for each discussion topic.</td>
<td>5</td>
</tr>
<tr>
<td><strong>Total possible for assignment.</strong></td>
<td><strong>20</strong></td>
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</tbody>
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D. Attendance Policy:
In accordance with Central Texas College Student Handbook and Catalog: students are expected to attend all classes in which they are enrolled. There may be a 10% letter grade deduction of your final course average for three tardies and/or two absences for an 8 week course and three tardies and/or five absences for a 16-week course. VNSG 1304 adheres to the departmental attendance policy published in the Department of Nursing student hand book and the Central Texas College Student Handbook and catalog. Classroom absences may negatively impact the student’s performance, on examinations.
and will negatively impact the class participation grade. **Should a student fail to attend mandatory clinical orientation they will immediately be administratively withdrawn from clinical and all co-requisite courses.**

All students are required to attend the semester General Assembly on the designated day and time each semester as posted.

Following an illness or other medical or mental health related event, during the duration of clinical/classroom enrollment, the student will be required to obtain a release form the healthcare provider prior to returning to the clinical/classroom area. Please see Blackboard or the Department of Nursing Office for the official form.

Faculty reserves the right to adjust the student’s classroom grade based upon classroom performance/behavior/civility.

You may not audiotape a lecture without the faculty’s/speaker’s permission.

E. **Progression:**
   This course has pre-requisites and co-requisites that apply. Students must obtain a 70% average grade to successfully complete this course. If unsuccessful, this course must be repeated. Students must show proof of successful completion of the Jurisprudence examination.

F. **Academic Integrity/Scholastic Honesty:**
   The following statement is published in the Central Texas College Catalog:
   All students are required and expected to maintain the highest standards of scholastic honesty in the preparation of all course work and during examinations. The following will be considered examples of scholastic dishonesty:
   1. **Plagiarism**- the taking of passages from the writing of others without giving proper credit to the sources.
   2. **Collusion**- (a) using another’s work as one’s own, or (b) working together with another person in the preparation of work, unless such joint preparation is specifically approved in advance by the instructor.
   3. **Cheating**- giving or receiving information on examinations.

   Students guilty of scholastic dishonesty will be administratively dropped from the course with a grade of “F” and subject to disciplinary action.

   All Vocational Nursing students are expected to abide by this policy. Falsification of attendance records is considered a violation of academic integrity.

   Obtaining or utilizing “Test Bank Materials” from any current or obsolete textbook, is considered scholastic dishonesty.

G. **Values and Ethics in Nursing:**
   Students are expected to demonstrate commitment to the following values and ethical principles believed to be inherent to the nursing profession:
   1. **Altruism**- Concern for the welfare of others seen through caring, commitment, and compassion.
   2. **Human Dignity**- Belief in the inherent worth and uniqueness of the individual seen through respect, empathy, humanness, and trust.
   3. **Truth**- Faithfulness to fact seen through honesty, accountability, and authenticity.
4. Justice- Upholding moral and legal principles seen through courage, advocacy, and objectivity.
5. Freedom- Capacity to exercise choice seen through openness, self-direction, and self-discipline.
6. Equality- Having the same rights and privileges seen through acceptance, tolerance, and fairness.
7. Esthetics- Identifying the qualities of objects, events, and persons that provide satisfaction as seen through creativity, sensitivity and appreciation.

H. **Office Hours:**
Each instructor keeps office hours for the purpose of conferring with students. Students are encouraged to make appointments with instructors to discuss their needs and/or problems related to their studies. Appointments for review of examination results must be completed prior to the next scheduled exam. Please go through the secretary to be announced.

V. **EXAMINATIONS:**
1. Dates of the examinations are listed in the VNSG 1304 Daily Plan which is posted on the CTC Black Board website for the course. Attendance on examination dates is expected.
2. In the event a student is unable to attend class on a scheduled exam/quiz or written assignment due date, **prior notification directly to VN faculty member is required;** calls/voicemails to anyone else will not be accepted. If the student fails to provide prior notice, it will be considered a “**No Call/No Show**”, and they will receive a grade of “**0**” for that exam, quiz, or assignment.
3. Make-up examinations will be administered on Friday at 12:00 in the week that the exam was missed. The student is required to arrive in the department of nursing building prior to 11:30am. The examination may include up to 15% alternative type questions (Ex: matching, fill in the blank or short answer). Make up examinations may be in an alternate format such as essay or fill in the blank. Students are responsible for making arrangements with the instructor to make up the examination within the week. Failure to do so will result in a grade of a zero (0%) for that examination. If the rescheduled opportunity is missed there will be no other opportunities afforded.
4. ScanTrons® are the only source utilized in calculating examination scores and students will not have access to the forms once they have been turned into the instructor.
5. On examination day, the following rules will apply. All backpacks or book bags of any kind will be placed at the back of the classroom. Cell phones are to remain in your bag and turned off. No drinks, food, hats or jackets allowed on exam days.
6. There are no extra credit assignments in VNSG 1304 and grades are not rounded.
7. Students scoring 70% or less on an exam must make an appointment with the course faculty for review and counseling. The appointment must be made with the faculty within one week of examination date. Appointments are optional for scores > 70%.
8. Examination grade alone will not ensure successful completion of the course.

VI. **SEMESTER GRADE COMPUTATIONS:**

A. The course grade is determined by written examinations and assignments.

Any assignment points earned will be added at the end of the semester after completion of all exams and only if the student has a cumulative exam average of at least 70% (252 out of an available 360 points). Students who do not have a cumulative exam average of at least 70% (252 points) after all exams will fail VNSG 1304.
Students are required to have a cumulative exam score of 70% (252 points) AND a total of at least 280 points (out of a total available of 400 points) in the course in order to be successful. It is possible that a student could achieve a cumulative exam score of 70% (252 points) and still be unsuccessful if the student does not earn enough assignment points to bring total points up to 280. Students who do not have a total of at least 280 points at the end of the semester will fail VNSG 1304.

B. The requirements for determining course grades are: Three unit exams consisting of 55 questions, and a comprehensive final exam consisting of 75 questions (each exam question is worth 1.5 points) and 40 assignment points.

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<thead>
<tr>
<th></th>
<th># of Questions</th>
<th># of Points</th>
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<tbody>
<tr>
<td>Exam 1</td>
<td>55 x 1.5</td>
<td>82.5</td>
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<tr>
<td>Exam 2</td>
<td>55 x 1.5</td>
<td>82.5</td>
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<tr>
<td>Exam 3</td>
<td>55 x 1.5</td>
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<tr>
<td>Final</td>
<td>75 x 1.5</td>
<td>112.5</td>
</tr>
<tr>
<td>Assignments</td>
<td></td>
<td>40</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>400</td>
</tr>
</tbody>
</table>

C. There is no rounding off of the final theory average.

D. The faculty reserves the right to adjust the student’s classroom grade based upon classroom performance/behavior/civility.

VII. NOTES AND ADDITIONAL INSTRUCTIONS FROM THE INSTRUCTOR:

A. Course Withdrawal: (Consistent with CTC policy)
B. Administrative Initiated Withdrawals: (Consistent with CTC policy)
C. Incomplete Grade: (Consistent with CTC policy)
D. Cellular Phones and Beepers: Cellular phones and beepers will be turned off while the student is in the classroom or laboratory or clinical area.
E. American’s with Disabilities Act (ADA): Disability Support Services provide services to students who have appropriate documentation of a disability. Students requiring accommodations for class are responsible for contacting the Office of Disability Support Services (DSS) located on the central campus. This service is available to all students, regardless of location. Explore the website at www.ctcd.edu/disability-support for further information. Reasonable accommodations will be given in accordance with the federal and state laws through the DSS office.
F. Instructor Discretion: The instructor reserves the right of final decision in course requirements.
G. Civility: Individuals are expected to be cognizant of what a constructive educational experience is and respectful of those participating in a learning environment. Failure to do so can result in disciplinary action up to and including expulsion.
H. Support Services: The College offers a variety of support services to students. Refer to the CTC website: http://www.ctcd.edu/students/current-ctc-students/academic-support/
I. Statement on Harassment and Discrimination: (Consistent with CTC Policy)
J. Inclement Weather: Information about class cancellation or delay because of inclement weather can be obtained by listening to KNCT-FM (91.3 on the FM dial) or by calling (254) 501-3100 (Central Texas College Inclement Weather Information Line).
VIII. COURSE OUTLINE

A. Unit One: deWit Ch. 1, 2, 8, 9, 12; Hill Ch. 7

1. Learning Outcomes: Upon successful completion of this lesson, the student will:

   a. Relate the history of nursing to the present day. (C7, 15; F6, 11) (MOP 3)
   b. Identify roles and responsibilities of a vocational nurse as a member of the health care team in a variety of health care settings. (C5, 9; F13-17; MOP-1-4; PPCC 5, 6; PSA 1, 5,6; MHCT-1, 4)
   c. List the components of holistic health care. (C6, 11, 14, 15; F 1, 2, 8, 12) (PPCC 2; MHCT 2, 3)
   d. Describe ways in which a nurse can help decrease stress and anxiety for patients. (C 5, 11, 15; F 1, 8, 9) (PPCC 2, 5; MHCT 3)
   e. Describe the difference between a therapeutic nurse-patient relationship and a social relationship. (C 5, 7, 10, 11, 15, 16; F 1 (MOP 1; PPCC 5)
   f. Differentiate therapeutic and non-therapeutic communication techniques. (C 5, 7, 10, 11, 15; F 1, 8, 9, 12) (PPCC 5; MHCT 1)
   g. Describe how communication skills can affect the quality and safety of patient care. (C 5, 7, 10, 11, 15; F 1, 8, 9, 12) (PPCC 5; MHCT 1)
   h. Discuss the purposes of patient teaching and factors that can affect learning. (C 5, 7, 10, 11, 15; F 1, 8, 9, 12) (PPCC 7)
   i. Explain how nurses can nourish the cognitive and psychosocial development of adults. (C 5, 7, 10, 11, 15; F 1, 8, 9, 12) (PPCC 2, 5; MHCT 3)

2. Unit Learning Activities

   a. Daily Plan: The Daily Plan for VNSG 1304 details required reading for each of the units of study. (C 1, 3)

   b. Supplemental Learning Activities and Self-Directed Study: This course is fast paced, with new material covered daily. Class time is designed to supplement and clarify assigned chapter material. Students are highly advised to utilize the student resources that accompany the required text in preparation for each lesson. Student resources are available at http://evolve.elsevier.com/deWit/fundamental/, and http://evolve.elsevier.com/Hill/success. The required textbooks provide directions on registering for available student resources. (C 1, 3, 5, 8, 18; F 1, 11, 13, 16)

   c. Class Presentation: A variety of teaching methods (lecture, discussion, demonstration, lab time, small group activities, computer-assisted instruction, and audio visuals) will be utilized to present material on assigned units of study. Class presentations are intended to supplement course material. It is the student’s responsibility to be familiar with assigned material before attending class. (C 5, 6, 9; F 1, 5, 9, 12, 13)

3. Equipment and Materials

   a. Instructor prepared handouts
   b. Student notes and study aids
c. Corresponding chapter Power-points

4. Lesson Outline
   a. Nursing and the Health Care System
   b. How Vocational Nursing Evolved
   c. Concepts of Health, Illness, Stress and Health Promotion
   d. Adulthood and the Family
   e. Communication and the Nurse-Patient Relationship
   f. Patient Teaching and Health Promotion

B. Unit Two: deWit Ch. 3, 14; Hill Ch. 10, 11, 16, 17
1. Learning Outcomes: Upon successful completion of this lesson, the student will:
   a. Identify legal, ethical, and professional responsibilities of a vocational nurse. (C5, 9; F13-17; MOP-1-4; PPCC 5, 6; PSA 1, 5,6; MHCT-1, 4)
   b. Explain the LVN’s role in nursing research and evidence-based practice. (C 5-7, 11, 15; F 1, 8, 9, 12) (MOP 1, 3; PPCC 1; MHCT 2)
   c. Explain the importance of developing an ability to provide culturally competent care. (C 5, 7, 14, 16; F 10, 13, 15, 17) (PPCC 5)
   d. Describe general differences among cultural groups frequently served in your geographical area. (C 11, 14) (PPCC 2, 5)
   e. Discuss the LVN’s role in providing spiritual care to the patient and the family. (C 5, 7, 14, 16; F 10, 13, 15, 17) (PPCC 2, 5)
   f. Describe nursing considerations of patients of various religions, philosophies and groups. (C 5, 7, 14, 16; F 10, 13, 15, 17) (PPCC 2, 5)

2. Unit Learning Activities
   a. Daily Plan: The Daily Plan for VNSG 1304 details required reading for each of the units of study. (C 1, 3)
   
   b. Supplemental Learning Activities and Self-Directed Study: This course is fast paced, with new material covered daily. Class time is designed to supplement and clarify assigned chapter material. Students are highly advised to utilize the student resources that accompany the required text in preparation for each lesson. Student resources are available at http://evolve.elsevier.com/deWit/fundamental/ and http://evolve.elsevier.com/Hill/success. The required textbooks provide directions on registering for available student resources. (C 1, 3, 5, 8, 18; F 1, 11, 13, 16)
   
   c. Class Presentation: A variety of teaching methods (lecture, discussion, demonstration, lab time, small group activities, computer-assisted instruction, and audio visuals) will be utilized to present material on assigned units of study. Class presentations are intended to supplement course material. It is the student’s responsibility to be familiar with assigned material before attending class. (C 5, 6, 9; F 1, 5, 9, 12, 13)

3. Equipment and Materials
   d. Instructor prepared handouts
   e. Student notes and study aids
4. **Lesson Outline**
   a. Legal and Ethical Aspects of Nursing
   b. Ethics Applied to Nursing
   c. Nursing Theory, Research, and EBP
   d. Spiritual Aspects of Patient Care
   e. Cultural Uniqueness, Sensitivity and Competence
   f. Spiritual Needs, Spiritual Caring and Religious Differences

C. **Unit Three**: deWit Ch. 4, 5, 6, 7; Hill Ch. 8, 9

1. **Learning Outcomes**: Upon successful completion of this lesson, the student will:

   a. Discuss the use of critical thinking in nursing. (C5, 7, 11, 15; F7-12) (PPCC 1-3; PSA 3 MHCT 4)
   b. Compare and contrast the terms critical thinking, clinical reasoning, and clinical judgment. (C5, 7, 11, 15; F7-12) (PPCC 1-3; PSA 3 MHCT 4)
   c. Identify ways to improve clinical reasoning skills. (C 5, 6, 15; F 9, 13) (MOP 2, 4;PPCC 1)
   d. Explain why the nursing process and critical thinking are part of the LVN program curriculum. (C 5, 6, 11, 15; F 9, 13) (MOP 2, 4; PPCC 1-3; PSA 3; MHCT 4)
   e. Identify the purpose and methods of assessment/data collection. (C 5, 6, 7; F 1) (PPCC 1-4)
   f. Identify the steps of the nursing process. (C 5, 6, 7; F 1) (PPCC 1-4)
   g. Define the LVN’s role in the nursing process according to the Nurse Practice Act in Texas. (C 5, 6, 11, 15; F 9, 13) (MOP 1; PPCC 2, 3, 4, 6; PSA 1; MHCT 1, 4)
   h. Prioritize nursing diagnoses and write appropriate goal/outcome statements. (C 6, F 1, 8) (PPCC 1, 3)
   i. Differentiate subjective and objective data. (C6; F 1, 11) (PPCC 2)
   j. Discuss the steps a nurse uses to evaluate care given. (C6, 7,16, 17;F8, 9, 12) (PPCC 1, 3, 5; MHCT 4)
   k. Identify the purpose of documentation. (C5, 9;F2, 13)(MHCT 4, 5)
   l. Discuss maintaining confidentiality and privacy of paper or electronic medical records. (C6, 7, 9, 16;F2, 13, 17)(MOP 1; PPCC 5; MHCT 5)
   m. List legal guidelines for documenting in medical records. (C6, 7, 8, 9, 16;F2, 13, 17) (MOP 1; PPCC 5; MHCT 5)
   n. Identify commonly used abbreviations, acronyms and symbols. (C5, 6;F1, 2)(MHCT 5)

2. **Unit Learning Activities**
   a. **Daily Plan**: The Daily Plan for VNSG 1304 details required reading for each of the units of study. (C 1, 3)

   b. **Supplemental Learning Activities and Self-Directed Study**: This course is fast paced, with new material covered daily. Class time is designed to supplement and clarify assigned chapter material. Students are highly advised to utilize the student resources that accompany the required text in preparation for each lesson. Student resources are available at [http://evolve.elsevier.com/deWit/fundamental/](http://evolve.elsevier.com/deWit/fundamental/) and [http://evolve.elsevier.com/Hill/success](http://evolve.elsevier.com/Hill/success). The required textbooks provide
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c. **Class Presentation:** A variety of teaching methods (lecture, discussion, demonstration, lab time, small group activities, computer-assisted instruction, and audio visuals) will be utilized to present material on assigned units of study. Class presentations are intended to supplement course material. It is the student’s responsibility to be familiar with assigned material before attending class. (C 5, 6, 9; F 1, 5, 9, 12, 13)

3. **Equipment and Materials**
   a. Instructor prepared handouts
   b. Student notes and study aids
   c. Corresponding chapter Power-points

4. **Lesson Outline**
   a. Critical Thinking: A Lifelong Process
   b. The Nursing Process and Critical Thinking
   c. The Nursing Process: Your Role
   d. Assessment, Nursing Diagnosis and Planning
   e. Implementation and Evaluation
   f. Documentation of Nursing Care

***Central Texas College District is an equal opportunity, affirmative action institution. We are unequivocally committed to a policy of equal access and equal opportunity in employment practices, admissions, educational programs, and all other college activities. The college does not discriminate on the basis of race, color, religion, national origin, gender, age, disability, veteran status, genetic information, sexual orientation, gender identity or transgender status. Accordingly, it is the policy of the college to maintain an academic and work environment free of discrimination and harassment in accordance with all applicable federal, state and local statutes and regulations.***
My signature acknowledges that I have read and understand the Syllabus, Course Format, and Testing Policy for VNSG 1304, Foundations of Nursing, and I agree to abide by the terms set forth in this document.

Printed Name    Signature    Date