CENTRAL TEXAS COLLEGE
EMAP 2302
Managing Mass Casualty and Fatality Incidents
Semester Hours Credit:  3

INSTRUCTOR: _______________
OFFICE HOURS: _____________

I. INTRODUCTION

A. This course teaches disaster scene control involving large numbers of causalities and fatalities; coordination of the responding agencies. It includes observation and critique of mass casualty disaster drills and critical incident stress debriefing.

B. This course is a required course in the Homeland Security – Emergency Management Associate of Applied Science Degree.

C. This course is occupationally related and serves as preparation for careers in: Homeland Security and Emergency Management.

D. Prerequisite(s): None

II. LEARNING OUTCOMES

Upon successful completion of this course, Introduction to Homeland Security the student will be able to:

A. Implement the incident management system at a mass casualty/mass fatality incident.

B. Identify the psychological problems that occur during a mass casualty incident.

C. Describe the symptoms of post-traumatic stress.

D. Explain how emergency workers can reduce stress.

E. Conduct a mock critical incident stress debriefing.

F. Explain why critical incident stress debriefings are important.

III. INSTRUCTIONAL MATERIALS

The instructional materials identified for this course are viewable through www.ctcd.edu/books

May 2014
IV. COURSE REQUIREMENTS:

A. Class preparation:
Students are required to prepare for class in advance according to the schedule presented in the syllabus.

B. Participation:
Participation is very important online. You will be expected to participate in several different discussion boards and to contribute at least two substantive discussion board postings per lesson; these are a required part of your grade. Please note that both quantity and quality are important considerations when it comes to participation. For example, a message which says simply, "I agree," does not constitute participation, because it does not add anything of substance to the discussion board.

C. Discussion Board
In order to earn full participation points, you must add something of substance to the discussion board - this would consist of new ideas, your perspectives, pointed follow-up questions, etc. You will find it is much easier to keep up with an online class when you are logging in and participating regularly.

There are two discussion board questions for each Lesson.

D. Case Study Summary:
This course requires six (6) case study summaries. Case study summary requirements are as follows: 12 point Times New Roman font, double-spaced, 500-750 words in length (must meet this requirement to earn full credit)

E. Due Dates:
Please note that all assignments are due Sunday 11:59 PM CST of the corresponding week.

F. Class Performance:
It is the responsibility of the student to attain mastery of all course objectives and requirements. This can be accomplished only through active participation in all discussions, case studies and lessons through careful study and review outside of class.

G. Class Participation:
The percentage of students grades are based on participation and attendance. The student will be required to participate in class discussions and exercise respect and civility within the discussion boards. Any behavior/statement deemed as disrespectful/disruptive/offensive may result in disciplinary action to include dismissal from the class.
V. EXAMINATIONS

A. There will be at least two exams. A non-proctored and proctored exam will be given in this course.

B. The enrolled student must take all examinations within the course. Students who know in advance they will be absent from an examination due to valid reasons, must arrange to take an early examination if allowed by the instructor.

VI. SEMESTER GRADE COMPUTATIONS

A. Your course grade is determined by your performance on assignments, discussions, case studies, and exams.

B. The possible grades for this course are A, B, C, D, or F. In order to receive transferable for this course, a grade of C or above must be earned. As a rule, D's will not transfer to other colleges.

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<tr>
<th>Grade</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
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<td>80-89%</td>
<td>70-79%</td>
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<td>800-899</td>
<td>700-799</td>
<td>600-699</td>
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VII. NOTES AND ADDITIONAL INSTRUCTIONS FROM THE INSTRUCTOR

A. Course Withdrawal: It is the student's responsibility to officially drop a class if circumstances prevent attendance. Any student who desires to, or must, officially withdraw from a course after the first scheduled class meeting must file an Application for Withdrawal or an Application for Refund. The withdrawal form must be signed by the student. Application for Withdrawal will be accepted at any time prior to Friday of the 12th week of classes during the 16-week fall and spring semesters. The deadline for sessions of other lengths is as follows: 11-week session Friday of the 8th week; 8-week session Friday of the 6th week; 5½-week session Friday of the 4th week. The equivalent date (75% of the semester) will be used for sessions of other lengths. The specific last day to withdraw is published each semester in the Schedule Bulletin. Students who officially withdraw will be awarded the grade of "W", provided the student's attendance and academic performance are satisfactory at the time of official withdrawal. Students must file a withdrawal application with the college before they may be considered for withdrawal. A student may not withdraw from a class for which the instructor has previously issued the student a grade of "F" or "FN" for nonattendance.
B. Administrative Withdrawal: An administrative withdrawal may be initiated when the student fails to meet College attendance requirements. The instructor will assign the appropriate grade on the Administrative Withdrawal Form for submission to the registrar.

C. Incomplete Grade: The College catalog states, "An incomplete grade may be given in those cases where the student has completed the majority of the course work but, because of personal illness, death in the immediate family, or military orders, the student is unable to complete the requirements for a course..." Prior approval from the instructor is required before the grade of "I" is recorded. A student who merely fails to show for the final examination will receive a zero for the final and an "F" for the course.

D. Students are expected to initiate outside help if needed. It is the student’s responsibility to monitor feedback provided by the instructor. There are various possibilities for obtaining outside help. Always see your instructor first for guidance.

E. American’s with Disabilities Act (ADA): Disability Support Services provide services to students who have appropriate documentation of a disability. Students requiring accommodations for class are responsible for contacting the Office of Disability Support Services (DSS) located on the central campus. This service is available to all students, regardless of location. Explore the website at www.ctcd.edu/disability-support for further information. Reasonable accommodations will be given in accordance with the federal and state laws through the DSS office.

F. Instructor Discretion: The instructor reserves the right of final decision in course requirements.

G. Civility: Individuals are expected to be cognizant of what a constructive educational experience is and respectful of those participating in a learning environment. Failure to do so can result in disciplinary action up to and including expulsion.

VIII. COURSE OUTLINE

A. Lesson One: Introduction to Mass Fatalities
B. Lesson Two: Disaster Sites
C. Lesson Three: Family Assistance Center
D. Lesson Four: Staff Processing Center
E. Lesson Five: Victim Identification Center
F. Lesson Six: Coping with Stress