I. INTRODUCTION

A. This course is designed for non-native speakers of English who, despite knowledge of English, experience difficulty in pronouncing words and phrases correctly. It consists of exercises to shape and articulate correct consonant and vowel sounds in words and linked phrases using English rhythm, intonation, and pitch patterns. This course will not result in accent-free speech, but it will improve the speaker’s clarity and phrasing so that English speakers will more readily understand the non-native speaker.

B. This course is designed for intermediate to advanced English speakers who wish to improve the clarity of their speaking.

C. Prerequisites: Enrollment in, completion of, or exemption from Level 2 or 3 in the English as a Second Language Program. A degree of fluency is required.

II. COURSE LEARNING OUTCOMES

Upon successful completion of this course, the student will be able to utilize a phonic system, detailing lip and tongue articulation to speak more clearly; articulate vowel and consonant sounds effectively; and apply intonation, rhythm, and pitch patterns to connected speech for a more natural sound.

III. INSTRUCTIONAL MATERIALS FOR STUDENT

The instructional materials identified for this course are viewable through http://www.ctcd.edu/books

***Required: Set of earphones for personal use in lab.***
IV. COURSE REQUIREMENTS

A. Prompt and regular attendance is required in the classroom. Students may be dropped from class for excessive absences. Further information regarding the attendance policy is available in the current college catalog.

Any student entering the classroom after class begins or leaving before class ends disrupts the educational process. For this reason, instructors may choose to lower a student’s grade for being tardy and/or leaving early an excessive number of times.

Classes are 16 weeks during the fall and spring semesters and 10 weeks for the summer.

B. Assignments are given to students by instructor daily. Hand in all assignments on time. Your teacher may reduce late assignments by one (1) letter grade for each late day. There will be a minimum of 3 oral checks and 3 dictations.

Try not to speak in your native language. Speak English as much as possible within the classroom.

D. If the student is absent from class, it is his or her responsibility to contact his or her classmate/instructor to determine missed instruction. Each student must make appropriate arrangements to acquire assignments, announcements, lecture notes, and other pertinent information missed.

E. If you are late for a major exam, announced quiz, or a major presentation, you will lose 10 pts. for that grade. If you are more than 15 minutes late for a test, you will not be allowed to take the exam and a make-up exam will be scheduled for you.

V. EXAMINATIONS

A. Periodic examinations will be given during the course in order to evaluate a student’s progress. There will be two major exams given: a midterm (which includes written, dictation, and an oral assessment) and a final (which includes dictation and an oral assessment).

Failure to take the final examination results in a letter grade of "XN" for the course. (The grade of "I" will not be given when missing the final.) Students may not "retake" any exam. No "early" finals, take-home or open-book examinations will be administered. No examination grades will be dropped.

B. If you miss an exam, and have an excused absence, your instructor will arrange a make-up at his/her discretion. Said make-up may involve counting the next exam as a 200 point exam.
If you miss an exam, and do not have an excused absence then a make-up exam will be granted only at the discretion of the instructor. The make-up exam, if granted, will be given by appointment only.

C. Cheating or any form of dishonesty will result in a zero on the exam and possible dismissal from school. Any incidents of cheating will go on your permanent school record. All electronic devices such as cell phones and iPADs must be turned off and put away out of sight while student is taking a test.

D. Class exams will be returned to students within three class periods after the exam is administered.

E. The instructor may require students to use a Bluebook/Scantron for each examination. Bluebooks/Scantrons are available in the Campus Bookstore.

F. The final exam will be given on the last day of class (which includes the dictation and oral assessments). You are required to be here at that time.

VI. SEMESTER GRADE COMPUTATIONS

To receive a passing grade of “A,” “B,” or “C” in this course, each student must complete all requirements and assignments, observe attendance requirements, and earn a weighted average of 70% or above derived from the periodic/unit examinations, homework, assessments and the comprehensive final examination. The group dialogues will determine 10%, oral checks will determine 20%, the midterm examination will determine 30%, and the final examination will determine 40% of the final average.

Final grades will follow the grade designation for developmental courses below:

- “A” - Weighted average of 90%
- “B” - Weighted average of 80%
- “C” - Weighted average of 70%
- “N” - Below 70% - Needs to raise performance to an acceptable level
- “XN” - Performance unacceptable due to poor attendance or no final examination
- “W” - Withdrawal from course (initiated by student)

Students may receive their grades through:

The CTC WebAdvisor (Online) System allows students to obtain their grades online. Instructions for using the WebAdvisor (online) Registration/Grades by computer are listed in the schedule bulletin.

Grades will not be posted.
VII NOTES AND ADDITIONAL INSTRUCTIONS FROM THE INSTRUCTOR

A. Course Withdrawal: It is the student’s responsibility to officially withdraw from a course if circumstances prevent attendance. Any student who must or desires to officially withdraw from a course after the first scheduled class meeting must file a Central Texas College Application for Withdrawal (CTC Form59). The withdrawal form must be signed by the student.

CTC Form 59 will be accepted at any time prior to Friday for the 12th week of classes during the 16-week fall and spring semesters. The deadline for a 10 week session is Friday of 7th week.

A student who officially withdraws will be awarded the grade of “W” provided the student’s attendance and academic performance are satisfactory at the time of official withdrawal. Students must file a withdrawal application with the College before they may be considered for withdrawal.

A student may not withdraw from a class for which the instructor has previously issued the student a grade of “N” or “XN” for nonattendance.

If you have been place in a DSLA course due to the CELT, THEA, TOEFL, or other college placement tests, and you are taking other college-level courses, you will not be allowed to withdraw from the developmental course. Also, even though you may pass the THEA or TOEFL during the semester, you must remain in the developmental course for the remaining semester. If you withdraw under these conditions, the college may totally withdraw you from the program.

B. Administrative Withdrawal: An administrative withdrawal may be initiated when the student fails to meet College attendance requirements. The instructor will assign the appropriate grade on CTC Form 59 for submission to the registrar.

C. Cellular Phones, Beepers, and Children: Cellular phones and beepers will be turned off while the student is in the classroom or laboratory. Children are not allowed to sit in class due to the liability issue.

D. Americans With Disabilities Act (ADA): The Disability Support Services Program provides services to students who have appropriate documentation of a disability. Students requiring accommodations for class are responsible for contacting the Office of Disability Support Services (DSS) located on the central campus. This service is available to all students, regardless of location. Review the website at www.ctcd.edu/disability-support for further information. Reasonable accommodations will be given in accordance with federal and state laws through the DSS office.
E. **Civility:** Individuals are expected to behave in the classroom with politeness, courtesy, and respect toward the instructor and other students in the room. Failure to act with civility can result in disciplinary action up to and including expulsion from CTC.

F. **Office Hours:** Full-time instructors post their office hours outside their office doors. Part-time instructors may be available by appointment. Please feel free to see your instructor should you find yourself having difficulty with this course.

VIII. **COURSE OUTLINE**

A. **Unit One: Elements of Getting the Correct Sound**

1. **Learning Outcomes:**
   - Given background information on sound formation, list the 5 long and short vowels that influence correct pronunciation.
   - Given readings that emphasize the major vowels in paragraph context, enunciate these sounds clearly.

2. **Learning Activities**
   a. Read a children’s book to class as a diagnostic tool
   b. Enunciate Ys, Es, and As in initial and final positions through drill

3. **Equipment and Materials**
   a. Instructor prepared handouts
   b. Hand mirrors

4. **Audio-Visual Materials**
   a. American Accent Guide CDs
   b. SpeechMasters DVDs

5. **Sample Lesson Outline**

<table>
<thead>
<tr>
<th>Class</th>
<th>Skill</th>
<th>Materials</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Overview of speech, Facial exercises, Y-E-A</td>
<td>Text, 1.1-1.10, DVD 1: <em>Tonal Action, CD 1</em></td>
</tr>
</tbody>
</table>
B. **Unit Two: Neutral Vowels, Regular Vowels, and Consonants**

1. **Learning Outcomes:**
   
   - Given a list of 20 words emphasizing short/long vowel sounds, and specific single consonant sounds, pronounce each word correctly with 70% accuracy.
   
   - Given 20 words through spoken dictation, correctly write each word with 70% accuracy.
   
   - Given one paragraph with 15-20 words with troublesome sounds, read the paragraph with 70% accuracy.

2. **Learning Activities**
   
   a. Distinguish between neutral and parent vowels
   b. Form stretch vowels
   c. Form voiced and unvoiced cognates
   d. Form continuant consonants
   e. Form sibilant consonants
   f. Distinguish between sustained sounds and unsustained vowels in intonation
   g. Stretch key muscles and form correct shapes with mouth, lips, and cheek muscles

3. **Equipment and Materials**
   
   a. Instructor prepared handouts
   b. Hand mirrors

4. **Audio-Visual Materials**
   
   a. American Accent Guide CDs
   b. SpeechMasters DVDs
1. **Sample Lesson Outline**

<table>
<thead>
<tr>
<th>Class</th>
<th>Skill</th>
<th>Materials</th>
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</thead>
<tbody>
<tr>
<td>2</td>
<td>Alphabet, Long vowels</td>
<td>Text, 2.25 – 2.29, CD 2</td>
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<tr>
<td>3</td>
<td>Short vowel sounds, Schwa sound</td>
<td>Text 2.4-2.9, CD 2 Videos: <em>Structural Action and Neutral Vowels</em></td>
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<tr>
<td>4</td>
<td>Miscue Analysis/diagnostic</td>
<td>Children’s book</td>
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<tr>
<td>5</td>
<td>Miscue Analysis/diagnostic</td>
<td>Children’s book</td>
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<tr>
<td>6</td>
<td>Voiceless Consonants: Stopped</td>
<td>Text, 5.4, CD 5, Video: <em>Consonant Action</em></td>
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<tr>
<td>7</td>
<td>Voiceless Consonants: Continuant</td>
<td>Text, 5.5.18, 5.26, CD 5, Video: <em>Consonant Action</em></td>
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<tr>
<td>8</td>
<td>Voiceless Consonants: Sibilant</td>
<td>Text, 5.4, CD 5, Video: <em>Consonant Action</em></td>
</tr>
<tr>
<td>9</td>
<td>Three Phonics Rules: VC, CV, CVC</td>
<td>Handouts</td>
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<tr>
<td>10</td>
<td>Two Phonics rules: CVCE, CVVC</td>
<td>Handouts</td>
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<tr>
<td>11</td>
<td>Review</td>
<td>Handouts</td>
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<tr>
<td>12</td>
<td>Midterm Exam</td>
<td>Exam</td>
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</tbody>
</table>

C. **Unit Three: Diphthongs, Blends, Digraphs, Reductions, Contractions, and Stressed and Unstressed Syllables**

1. **Learning Outcomes:**
   - Given a list of 20 words emphasizing diphthongs, blends, digraphs, reductions, contractions, and stressed and unstressed syllables, pronounce each word correctly with 70% accuracy.
   - Given 20 words through spoken dictation, correctly write each word with 70% accuracy.
   - Given one paragraph with 15-20 words with troublesome sounds, read the paragraph with 70% accuracy.

2. **Learning Activities**
   a. Distinguish between soft and hard c and soft and hard g
   b. Recognize and pronounce voiced syllables with no cognates
   c. Form consonant blends
   d. Form digraphs
   e. Practice intonation in tag questions, lists, emotions
   f. Practice step and glide inflections
   g. Recognize and pronounce sounded and unsounded *ed* syllables
h. Pronounce correct final s sounds
i. Practice final ng
k. Connect sounds in reductions and contractions

3. Equipment and Materials
   a. Instructor prepared handouts
   b. Hand mirrors

4. Audio-Visual Materials
   a. American Accent Guide CDs
   b. SpeechMasters DVDs

5. Continued Sample Lesson Outline

<table>
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<td>Remaining Voiced Consonants</td>
<td>Text, 7.8–7.21, CD 7</td>
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<td>14</td>
<td>Remaining Voiced Consonants</td>
<td>Text, 7.8–7.21, CD 7</td>
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<td>15</td>
<td>Blends and Digraphs</td>
<td>Text, 7.1-7.18, CD 7</td>
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<td>Video 5: More Consonant Action XX</td>
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<td>Sh/ch/s and ph/p</td>
<td>Text, 6.3, CD 6</td>
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<td>Handouts</td>
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<td>Video 5: More Consonant Action XX</td>
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<td>r/l and v/w</td>
<td>Text, 7.1-7.2 and 7.15-7.16, CD 7</td>
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<td></td>
<td>Video: Consonant Action</td>
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<td>18</td>
<td>Dipthongs: aw, ow, oi</td>
<td>Text, 2.25-2.32, CD 2,</td>
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<td></td>
<td></td>
<td>Videos: Structural Action and Neutral Vowels</td>
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<td>Review games</td>
<td>Handouts</td>
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<td>20</td>
<td>Sounded/unsounded –ed and</td>
<td>Text, 5.11-5.12, CD 6, DVD 5: More</td>
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<td></td>
<td>suffixes tial, cial</td>
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<td>Consonant Action</td>
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<td>21</td>
<td>Rhythm/Intonation</td>
<td>Text, 4.1-4.14, CD 4</td>
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<td>Diphthongs long oo and short</td>
<td>Text, 2.18-2.22, CD 2, DVDs: Structural Action and</td>
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<td>Neutral Vowels</td>
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<td>23</td>
<td>Final s</td>
<td>Text, 6.8-6.9, CD 6</td>
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<td>24</td>
<td>Reductions/contractions</td>
<td>Text, 4.15-4.20 and 4.20-4.28, CD 4</td>
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<td>-ng</td>
<td>Text 7.22-7.24, CD 6</td>
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<td>27</td>
<td>Review</td>
<td>Handouts</td>
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<td>28</td>
<td>Final Dictation and Oral</td>
<td>Exam (Departmental Final)</td>
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